  ****

**MAHAMANA PANDIT MADAN MOHAN MALAVIYA CANCER CENTRE**

**&**

**HOMI BHABHA CANCER HOSPITAL, VARANASI**

**(TATA MEMORIAL CENTRE)**

**Notice Inviting Tender**

**Tenders invited for Supply, Installation & Commissioning of “Furnishings Items for Hostels & Dharmshala” at Mahamana Pandit Madan Mohan Malaviya Cancer Centre (MPMMCC), Varanasi.**

**Tender No.** : HBCH/MPMMCC/OT/19/KD

**Date of Publication** : 01/11/2021

**Pre-Bid Meeting** : 10/11/2021 from 11:00 Hrs.

**Last Date of Submission** : 25/11/2021 up to 13:00 Hrs.

**Opening of Technical Bid**  : 25/11/2021 from 14:30 Hrs.

**Tender notice for Supply, Installation & Commissioning of Furnishings Items for Hostels & Dharmshala at MPMMCC & HBCH, Varanasi**

#  Last date of Submission: 25.11.2021 up to 13:00 hrs.

#  Tender Opening date: 25.11.2021 from 14:30 hrs.

#  TENDER No. HBCH/MPMMCC/OT/19/KD Date: 01.11.2021

1. Sealed tenders are invited by **MPMMCC & HBCH** in two bid system i.e. **Part-I (Technical Bid)** & **Part-II (Financial Bid)** for supply of “**Supply, Installation & Commissioning of Furnishings Items for Hostels & Dharmshala**” at **MPMMCC, Varanasi**.
2. The said tender should be submitted **in two parts i.e. ‘Part I-Technical Bid’ (as per the formats attached as ‘Annexure -I’, ‘Annexure- B, C & D’ along with supporting documents) and ‘Part II- Financial Bid’ (as per format ‘Annexure -II’) respectively and each to be submitted in separate envelopes.**

Sealed Envelopes of Both Part – I and Part – II tenders are to be sealed in separate envelope of suitable size & super-scribed ‘**Ref. No. HBCH/MPMMCC/OT/19/KD** addressed to the **“Director, Mahamana Pandit Madan Mohan Malaviya Cancer Centre, Sundar Bagiya, Near Nariya Gate, Varanasi (U.P.) – 221005 Ph. 0542 2575035, 2575032; Ext. No. 1132”** should reach Purchase Department on or before **25.11.21 up to 13:00 Hrs.**

1. **Pre-Bid meeting will be held on 08.11.2021 at Conference Hall 1st Floor, MPMMCC, Varanasi from 11:00 A.M. onwards.**
2. **The Part I- Technical Bid shall be opened at 14:30 hrs. on the same day i.e. on 25.11.2021.**
3. After opening the technical bid, the **Documents** submitted by the respective tenderers will be evaluated and **financial bid** will be opened only of techno-commercially qualified tenderers. The time and date will be intimated to such tenderers.
4. Time and date of opening of **Part II- Financial Bid** will be intimated only to the tenderers who will be qualified after evaluation Part I- (Technical Bid) i.e. Part II of the tenders will be opened on a date to be intimated later, only if respective sample/s & Part I of the bid is technically accepted.

**Only technically qualified and commercially lowest offers will be considered for further process.**

1. **Bid Security Declaration:** The tenderer has to submit the “Bid Security Declaration” as per ANNEXURE ‘B’ attached in the tender document.
2. No tender will be accepted unless the Bid Security Declaration is enclosed along with **Part I- Technical Bid** of tender document.
3. **Pre-Qualification Criteria:**
4. Bidder should be the Manufacturer/Authorized dealer/Distributor/Trader/Supplier. Supporting documents for the applicable category required to be submitted and Letter of authorization from manufacturer for the same should be submitted.
5. The tender document must be accompanied by copy of PAN, Certificate of registration of the Firm/ Company registration, GST registration Certificate.
6. Manufacturer authorization: Wherever Authorized Distributors are submitting the bid, Manufacturers Authorization Form (MAF)/Certificate with OEM details such as Name, Designation, Address, E-mail Id and Phone No or OEM authorization form for reseller with compete details required to be furnished along with the bid.
7. The bidder should have **Minimum 01-year** experience for similar items shall provide copies of work orders as documentary proof for having executed similar works or completion certificate issued by the client. However, decision with regard to eligibility of the applicant (s) will be taken by the Hospital only, as per necessary documents provided by the applicant have been examined.
8. Bidder has to comply & quote as per Technical specification attached as Annexures against technical specifications.
9. **All bidders are required to supply/provide the samples within 07 days of intimation given by the MPMMCC/HBCH, for the offered items as per Annexure ‘A’ of the Tender Document need to be submitted for further technical evaluation of the offered item/s. The applicant shall have to display the material at his own cost and the HBCH/MPMMCC shall not entertain any claim for the same. If any bidder/s fails to supply/provide display the sample on the given specified date & time for any of the quoted/offered item, the offer for respective item will not be considered for further process.**

If any bidder/s fails to supply/provide display the sample for any of the quoted/offered item, the offer for respective item will not be considered for further process.

1. The samples are to be retained with MPMMCC, up to the completion of tendering process or 06 months, whichever is earlier and samples of successful bidder will be retained till supply, Installation & commissioning of respective items.
2. **Performance Security:** The successful tenderer will have to enter into a contract for **Supply, Installation & Commissioning of Furnishings Items for Hostels & Dharmshala**, A Performance Security deposit of 3%(As applicable due to Covid Norms as of now) of Contract Value (including GST) to be paid either through DD or in the form of Bank Guarantee to be given for satisfactory performance for the period of Guarantee/ warranty + 03 months.

Performance guarantee should remain valid for a period of Ninety days beyond the date of completion of all contractual obligations of the vendor.

Those vendors who have paid Security deposit/Performance bank guarantee must be taken back by the vendor within 3 months of expiry period. If not collected within 3 months, the expired Bank Guarantee shall be destroyed.

1. Scope of work: Scope of supply should include Supply, Installation & Commissioning of Furnishings Items for Hostels & Dharmshala against purchase order/s as per Technical specifications, quantity, delivery place (FOR: Destination) & delivery schedule indicated in the respective purchase order and provide the further after sales service support during & after warranty.
2. The damages if occurred to the items/equipment’s during transit up to its supply shall be taken care by the supplier/agent either by himself or through second party obligation by way of goods insurance to be arranged with a reputed goods insurance company and no obligation will be there on the part of the purchaser and every step whatever is required to be taken shall be initiated and taken by the agent.
3. The quantity shown against each item is approximate and may vary as per demand of the Institute at the time of placement of order.
4. **GUARANTEE/ WARRANTY:** The materials offered shall be guaranteed / warranted for satisfactory performance for a period of 12 months from the date of supply & acceptance OR installation whichever is later, against manufacturing defects, bad workmanship, faulty materials, etc.
5. **Supply & Declaration:**

 Suppliers must be written declaration for their respective supplies that “everything to be supplied by us hereunder shall be free from all defects and faults in material, workmanship and shall be of the highest quality and material of the type ordered, shall be in full conformity with the specification and shall be completed enough to carry out the experiments, as specified in the tender document.” If item fails, the same shall be replaced free of cost including all the applicable charges (shipping cost both ways).

 **Supply must be done within stipulated time period from the date of delivery of the item/ equipment as specified in the purchase order.**

##### **Award of Contract/Purchase Order**

The Purchaser will award the contract/purchase order to the bidder whose quotation has been determined to be substantially responsive and who has bided the lowest evaluated quotation price and the desired quality.

* 1. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
	2. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the bid validity period. The terms of the accepted bid shall be incorporated in the purchase order.
1. Rates should be quoted inclusive of packing, forwarding, postage and transportation charges etc.
2. The competent authority reserves all rights to reject the goods if the same are not found in accordance with the required description / specifications/quality.
3. If the Vendor Capability Proforma provided and the documents required as mentioned are not submitted, MPMMCC/HBCH reserves the right not to accept the offer.
4. The Director, MPMMCC/HBCH reserves the right of cancellation, adding, reducing or deferring the purchase without assigning any reason thereof and claim in this behalf in any way shall not be tenable for compensation in one way or the other.  In such case the bidder will be refunded with the earnest money deposit without any payment of interest. The Director, MPMMCC/HBCH on enquiry will disclose the reasons for rejecting a tender or non-issuing a tender document.
5. If a firm quote “NIL” charges/consideration, the bid shall be treated as unresponsive and will not be considered.

**Other Terms & Conditions**:

**22. Delivery & Installation:** The successful bidder should strictly adhere to the following delivery schedule supply, installation & commissioning (if applicable) should be effective within **Two Week** from the date of purchase order and this clause should be strictly adhering to failing which administrative action as deemed fit under rules will be taken against the defaulter. Otherwise Liquidation Damages will be imposed as per clause no. 2. Purchase order will be placed as required by consignee.

1. **Penalty:** If the suppliers fail to deliver and place any or all the Equipment or perform the service by the specified date as mention in purchase order, penalty at the rate of 0.5% per week of delayed value of goods subject to the maximum of 10% of delayed goods value will be deducted, afterwards another penalty may be imposed.

**24. Remark: In case of delay beyond 1-month Hospital reserves to cancel the order & procure material from alternate source with risk purchase.**

**25. Right of Acceptance:** HBCH/MPMMCC reserves the right to accept or reject any or all tenders/quotations without assigning any reason there of and also does not bind itself to accept the lowest quotation or any tender. HBCH/MPMMCC also reserves the rights to accept all the items/equipment/instruments in the given tender or only part of it in any given schedule without assigning any reason.

**26. Validity of the bids:** The bids shall be valid for a period of **180 days** from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid which may be extended, if required.

 **27. Risk Purchase & Recovery of sums due:**

* Failure or delay in supply of any or all items as per Requisition / Purchase Order, Specification or Brand prescribed in the tender, shall be treated as 'non-compliance' or 'breach of contract' and the order in part of full be arranged from alternative source(s) at the discretion of the Hospital authorities and the difference in price has to be recovered from the tenderer as mentioned elsewhere.
* The amount will be recovered from any of his subsequent / pending bills or security Deposit.
* In case the sum of the above is insufficient to cover the full amount recoverable, the contractor shall pay to the purchaser, on demand the remaining balance/ dues.

**28. Communication of Acceptance:**

 HBCH / MPMMCC, Varanasi reserves all right to reject any tender including of those tenderers who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding.

#### 29. Insolvency etc.:

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified, HBCH / MPMMCC, Varanasi shall have the power to terminate the contract without any prior notice.

**30. Force Majeure:**

If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, exception, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party hall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, HBCH / MPMMCC, Varanasi party may, at least option to terminate the contract.

**31. Breach of Terms and Conditions:**

In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the contract without assigning any reasons thereof and nothing will be payable by HBCH / MPMMCC, Varanasi. In that event the security deposit shall also stand forfeited.

1. **Subletting of contract**:

The firm shall not assign or sublet the contract or any part of it to any other person or party without having first obtained permission in writing of HBCH/MPMMCC, Varanasi, which will be at liberty to refuse if thinks fit. The tender is not transferable.

1. **REPEAT ORDER:**

The Hospital has right to place Order with mutual acceptance of contractor/supplier for an additional quantity equal to 100% of the original Order with the successful bidders at same rates, terms & conditions within a period of 01 Year from the date of Order or during the currency of the Order.

#### Right to call upon information regarding status of contract:

The HBCH / MPMMCC, Varanasi will have the right to call upon information regarding status of contract at any point of time

1. **L1 will be decided items rate FOR HBCH/MPMMCC, Varanasi.**

Rate wise comparison of the quotes will be made and Lowest Qualified Bidder for each item will be determined on Total Landed Cost basis.

In this context, final decision of the committee will be binding to all and no claim in this regard can be entertained. The quantity indicated is tentative and may vary, and any decision in this regard by Director HBCH / MPMMCC, Varanasi shall be final.

1. **Terms of payment:**

100% payment within 30 Days will be released after the successful supply & acceptance by consignee and submission of PBG @3% of Purchase Order Value in form of DD/Bank Guarantee for 27 months.

OR

80% payment within 30 Days against delivery at site & preliminary inspection and balance 20% after installation & commissioning and final acceptance and submission of PBG @3% of Purchase Order Value in form of DD/Bank Guarantee for 27 months.

No payment shall be made for rejected Stores. Rejected items must be removed by the supplier within two weeks of the date of rejection at their own cost & replace immediately. In case these are not removed these will be auctioned at the risk and responsibility of the suppliers without notice.

**For payment supplier should submit the following documents.**

1. Three copies of Invoice.
2. Packing list/delivery challan.
3. Any other documents, if required.
4. **GSTs (Goods & Service Tax): -**
* GSTrates applicable on your quoted item may please be informed.
* In the event of increase/decrease in GST, detailed justification and supporting evidence may be submitted for our consideration.
* HSN Code for relevant item should be clearly mentioned.
1. **Fall Clause:**
2. Prices charged for supplies under Contract by the supplier should in no event exceed the lowest prices at which he bids to sell or sells the stores of identical description to any other State Government/DGS&D/Public Undertaking during the period of the contract.
3. If at any time during the period of contract, the prices of tendered items are reduced or brought down by any law or Act of the Central of State government, the supplier shall be bound to inform Purchasing Authority immediately about such reduction in the contracted prices, in case the supplier fails to notify or fails to agree for such reduction of rates, the Purchasing authority will revise the rates on lower side. If there is a price increase for any product after quoting the rates, the bidder will have to supply the item as per quoted rates. This office will not accept any higher rates after wards.
4. If at any time during the period of contract, the supplier quotes the sale price of such goods to any other State Govt. /DGS&D and Pubic Undertakings at a price lower than the price chargeable under the rate contract he shall forthwith notify such reduction to Purchasing Authority and the prices payable under the rate contract for the equipment’s supplied from the date of coming into force of such price stands correspondingly reduced as per above stipulation.

Any deviation in the material and the specifications from the accepted terms may liable to be rejected and the suppliers need to supply all the goods in the specified form to the satisfaction/ specifications specified in the Purchase order and demonstrate at their own cost.

1. **Offers with conditions/ambiguity/incomplete shall be liable to be rejected.**
2. Rules and regulations of the tender will be the part of contract.
3. **DEVIATIONS:** No deviation in make offered is permitted. However, for exceptional techno commercial reasons if any deviation is felt necessary by the firm, it must be clearly indicated along with reasons.
4. Non-compliance of any of these conditions or any of the conditions mentioned in the documents renders the purchaser to blacklist the supplier along with appropriate legal action.
5. **Arbitration:**

If any difference arises concerning this agreement, its interpretation on payment to the made there under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the Director, HBCH/MPMMCC, Varanasi to settle the dispute by Sole Arbitrator. Sole arbitrator will be appointed by the Director, HBCH/MPMMCC, Varanasi. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1996 and the rule framed there under and in force shall be applicable to such proceedings.

**32. Legal Jurisdiction:**

The agreement shall be deemed to have been concluded in Varanasi, Uttar Pradesh and all obligations hereunder shall be deemed to be located at Varanasi, Uttar Pradesh and Court within Varanasi, Uttar Pradesh will have Jurisdiction to the exclusion of other courts.

**PURCHASE OFFICER,**

**HBCH/MPMMCC, VARANASI**

**Instructions to Suppliers**

Suppliers are requested to take note of the following instructions while filling the Tender form for submission of Technical and Commercial offer:

1. The tenderer should furnish the full contact details such as recent phone nos., mobile nos., email id, mailing address, office address which will be in operation for a period of two years. HBCH/MPMMCC will send all communication preferably by e-mail. Non-receipt of communication will not be our responsibility. So, tenderer must ensure correct and operational email ID and fax Nos. If any changes in contact details, then ensure to submit to HBCH/MPMMCC.
2. The bidder should be having a legal entity either of individual/partners or a body corporate which may sue or may be sued.
3. The bidder should be competent enough to deal with the business of the tendered item technically and financially and should have adequate man-power having prescribed qualification (Skilled & Technical) required for managing the business
4. The bidder should have necessary license under the prevailing laws of the land and competent to undertake import and export process of goods and services.
5. The bidder should have tax payment capability by producing 3 years Assessment Clearance Certificate as and when asked for in addition to PAN and GST No.
6. The bidder should provide Service tax No. and License No. as may be required for manufacturing of item and/or import from foreign origin.
7. Experienced bidder should attach certificate of their past experience in support of their capability in the field of dealing with the item tendered.
8. The successor / heirs in office will be responsible for the liabilities created by the bidder in respect to the item / services offered by bidder.
9. The risk of loss in transit of the goods / services shall be the responsibility of the bidder.
10. The bidder will be solely responsible for the activities if found fraudulent on the part of principal to cheat or swindling the Indian public by way of advance payment or breach of terms and condition of L/C established for import of tendered item.
11. The bidder will be responsible for abiding the international laws including rules relating to package etc. applicable to the item / services offered by the bidder.
12. The bidder will be responsible for ensuring that the international standards before the consignment of the item is dispatched from the godown of manufacturer of foreign origin to deliver into India at the place of the user.
13. The bidder will be responsible for safe transit of the goods under proper goods insurance coverage and under standard conditions.
14. The supplier should have a team comprising of experts of the line for erection, installation, commissioning and maintenance of the equipment/article tendered for use in the public interest.
15. The bidder should inform in advance to the Institute about the requirement for the erection, installation and commissioning indicating the additional amount of charges/expenditure by the bidder. A separate turnkey proposal shall be submitted if the supplier undertakes to modify the existing infrastructure to suit the installation of the proposed equipment. In normal course the letter of intent will include the costs of the equipment and its installation.

16.Eligibility criteria as per OM Dated 23.07.2020 (Copy uploaded separately) issued by MoF w.r.t amendment of GFR

1. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.
2. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
3. "Bidder from a country which shares a land border with India" for the purpose of this Order means: -
4. An entity incorporated, established or registered in such a country; or
5. A subsidiary of an entity incorporated, established or registered in such a country; or
6. An entity substantially controlled through entities incorporated, established or registered in such a country; or

d. An entity whose beneficial owner is situated in such a coun try; or

e. An Indian (or other) agent of such an entity; or

f. A natural person who is a citizen of such a country; or

g. A consortium or joint venture where any member of the consortium or joint venture falls

 under any of the above

1. The beneficial owner for the purpose of (iii) above will be as under:

# In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

 Explanation-

1. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent. of shares or capital or profits of the company;
2. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholder’s agreements or voting agreements.
3. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

5.. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

1. An Agent is a person employed to do any act for another, or to represent another in dealings with

 third person.

VI For works contracts, including Turnkey contracts the successful bidder shall not be allowed

 to sub-contract works to any contractor from a country which shares a land border with India

 unless such contractor is registered with the Competent Authority.

1. The bidder will be responsible for all the consequences legal or administrative with regard to the persons involved in erection, installation, commissioning & maintenance for compensation in case of any damage occurred to them while execution of the work.

18.    The bidder will be under obligation to intimate to institute in advance about the assistance to be extended by the institute without involvement of expenditure or at the cost of the bidder in connection with the process of erection installation and commissioning.

19. The bidder is responsible for installation and commissioning of the equipment without damaging infrastructural image/face of our building/installation site. Temporary destruction and re-construction of existing structure in connection with the site preparation and installation of the equipment will be the vendor’s responsibility. Charges/expenses involved for the same shall be borne by the supplier. If any damage takes place while the work is in progress, from any cause whatever or if any defect, shrinkage or other faults appear in the work, the bidder shall make good the same at his own cost.

20. **The bidder should obtain clearance from structural consultant before starting the work (wherever applicable).**

21. The installation certificate will have to be issued by the team of the experts and it should be countersigned by the user or **Authorized person** and the date on which such certificate is counter signed by will be **the date from which period of warranty commence**.

22.    The bidder should ensure that the technical bid complete in all respect should be sealed in a separate cover and commercial/price Bid should be sealed in separate cover and both the envelopes should be kept and sealed in a suitable size cover which should be super scribed with name of the equipment, **tender No.**

23. The bidder sis also advised to ensure that the Commercial offer and the Technical offer papers are signed by the authorized persons and rubber stamp should be put wherever asked for.

24. The offers should be submitted within the scheduled time limits and delay if any occurred in

submission on account of any reason whatsoever shall not be condoned and such delayed offers received late shall be liable for rejection.

25. The bidder or his authorized representative will be entitled to participate in the tender opening

process to take note of the proceedings of disclosure.

26. The bidder may contact the following relating to any of the item published in Tender Notice;

1. **Admin Dept. (MPMMCC) Tel No: 0542 2517699- Ext 1107 for technical clarification of equipment.**
2. **Purchase Dept. at Tel No.: 0542-2517699- Ext 1132 for any other clarification.**

**27. Any change in policy decision made by the HBCH/MPMMCC management before awarding the**

 **contract will be binding on the vendor.**

**28. Conditional & incomplete offers will not be accepted.**

29.    The Director, HBCH/MPMMCC reserves the right of cancellation, adding, reducing or deferring the purchase without assigning any reason thereof at any stage in the processing of tenders received and no claim in this behalf from any tender in any way shall be entertained/tenable/entitled for compensation in one way or the other.  The Director, HBCH/MPMMCC on enquiry will disclose the reasons for rejecting a tender or non-issuing a tender document.

I certify that I have read the above instructions carefully and taken note of them.

**Signature**

**Date:                                                            Name of authorized person for bidder with seal**

**Annexure – A**

**Schedule of Quantity**

**TENDER No. HBCH/MPMMCC/OT/19/KD**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Item Code** | **Items Description** | **Total tentative requirement** | **Technical Specifications** |
|  |  | Blanket Mink |  | **Annexure- A 1** |
|  |  | Curtain |  |
|  |  | Double Bed Sheet |  |
|  |  | Bed Sheet Single |  |
|  |  | Pillow-1 |  |
|  |  | Pillow-2 |  |
|  |  | Bed Side Runner |  |
|  |  | Door Mat-1 |  |
|  |  | Door Mat-2 |  |
|  |  | Bucket & Mug |  |
|  |  | Cloth Stand |  |
|  |  | Electric Kettle |  |

**Note:**

1. **The above-mentioned quantities are tentative only; the supply orders of respective items will be given as per actual requirement of the hospital.**
2. **Delivery against the supply order of at the required location i.e. FOR: Destination i.e. MPMMCC, Varanasi should be made within 20 days of Order/s.**
3. ***Submission of technical compliance sheet for offered item/s as per Annexure A1 for* FURNISHINGSS Items for HOSTEL & DHARMSHALA *is mandatory for consideration & Technical evaluation of the offer.***
4. **The bidder will also be under obligation to submit the technical specifications & Compliance of the specified item not only in the form of hard copy but also on CD detailing on the left side components and their technical specifications in the prescribed format.**
5. **A complete product catalogue, literature/publication/user information paper should be submitted in the Technical Bid along with the design, drawing etc. including the weight, volume and size of the equipment.**
6. **The bidder may separately quote and submit for other variants including those which are working in progress and likely to be marketed in the next couple of years, if they satisfy the requirement for the specified item / equipment.**
7. **The bidder will also have to certify that the equipment proposed to be supplied is not obsolete and that no new variants are likely to be marketed in the next 2 years.**
8. **The bidder will be under obligation to provide training free of charge to the person/s deputed by the hospital for learning of operations and techniques and maintenance thereof in India or abroad as the case may be. The drawing schedule has to be specified in the technical bid**
9. **Literature/Certificate containing the information of the life of the equipment should also be submitted.  This criterion is very important and to be noted as a special condition for the tender acceptance**
10. **The replacement of defective parts during the warranty period shall be sole responsibility of the supplier and the bidders will be solely responsible for replacement at their cost including the down time liquidation damage.**
11. **The bidder will have to submit the certificate of Disclosure stating that the Model has been supplied to the users with their details i.e. Name, Address and Tel. No. & E-Mail.**

**Annexure -A1**

**Technical Specification of “VARIOUS FURNISHINGS for HOSTEL & DHARMSHALA” for at HBCH/MPMMCC, Varanasi**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S.N** | **Items** | **Qty** | **Specification** | **Image** | **Technical Compliance****(Yes/No.)** | **Remark** |
|  | Blanket Mink | 30 | MulticolorWidth 82 inch / 210 cmLength 90 inch / 230 cmWeight 2500 g | Printed Multicolor ELITE Super Soft Single Ply Blanket (DOUBLE BED), For Bedding, Size: 210 Cm X 235 Cm |  |  |
|  | Curtain | 1042 | Golden/Rust YellowPolyester FabricSize 7 x 4 ftW- 800 gm  | Emilia Solid  Set Of 2 Blackout Window Curtain 120X160 CM in Mustard Colour by Living Essence  |  |  |
|  | Double Bed Sheet | 14 | MulticolorSize 274 cm x 274 cmwith matching pillow covers measuring 20 X 34 inchMachine wash in normal water1 Bedsheet And 2 Pillow Cover | Cotton Double Bedsheets |  |  |
|  | Bed Sheet Single | 816 | Size 193 x 203 cmSize with matching pillow covers measuring 20 X 30 inchMachine wash in normal water1 Bedsheet and 2 Pillow Cover  | White Plain Bedsheet at Rs 100/piece | Plain Bed Sheets | ID: 11903323948  |  |  |
|  | Pillow - 1 | 14 | Standard Size 20 inches by 34 inchesFluffy and medium firmMaterial Type: 350 GSM Spun polyester fabricLight machine wash | https://wakefit-co.s3.ap-south-1.amazonaws.com/img/memory-foam-pillows/memory-foam-pillows-2.jpg |  |  |
|  | Pillow - 2 | 700 | Standard Size 20 inches by 30 inchesFluffy and medium firmMaterial Type: 350 GSM Spun polyester fabricLight machine wash  | White Strip Pillows Pillow, Size: Normal, New Fashion Enter | ID:  20144079148  |  |  |
|  | Bed Side Runner | 18 | Shape RectangularSize 22\*55 InchMaterial SyntheticColor MultiWeight 1500gm | https://5.imimg.com/data5/ND/AZ/JW/SELLER-11183635/bed-side-runner-500x500.jpeg |  |  |
|  | Door Mat- 1 | 100 | Size 18 x 30 24 x 36/38 for front doorsMaterial such as coir, palmyra (palm) fibres and stalks, nylon, rubber, cloth | Water Guzzler Mat |  |  |
|  | Door Mat- 2 | 700 | Size 18 x 30 24 x 36/38 for front doorsMaterial such as coir, palmyra (palm) fibres and stalks, nylon, rubber, cloth | Buy Cosyearn PVC Inside Outside Non Slip Outdoor Indoor Entrance Waterproof  Large Door Mats, 46x35 Inches, (Grey) Online at Low Prices in India -  Amazon.in |  |  |
|  | Bucket & Mug | 792 | 18 L Plastic Water Bucket With MugStrong,Sturdy,Durable,Made From 100% Virgin MaterialPattern Plain | Blue 14 L Plastic Water Bucket With Mug, For Household |  |  |
|  | Cloth Stand | 415 | Cloth Drying Foldable Stainless Steel Cloth Drying Stand, Size: 3 Feet X 3 FeetColor Stainless SteelShape RectangularWeight 3.750 Kgs | Priya Heavy Duty Rust-Free Stainless Steel Foldable Storage Cloth Drying  Stand/Clothes Dryer Stands/Laundry Racks with for Indoor/Outdoor/Balcony  (Butterfly Model) (L- 68 inch * W-22 inch * H-36 inch) : Amazon.in: Home &amp; |  |  |
|  | Electric Kettle | 15 | Material of Kettle Stainless steelCapacity (Litre) 1.5Operating voltage (Volt)230+/- 10% YesRated Input (KW) 1.5Time to BOIL one litre of water (Minutes) 2Minimum Quantity of water that can be boiled (ml) 500Safety Locking Lid Yes | China 1.2L home appliance stainless steel electric tea kettle on Global  Sources,electric tea kettle |  |  |

 **ANNEXURE ‘B’**

**Bid Security Declaration**

(On Letter Head of the Tenderer)

Tender No. HBCH/MPMMCC/OT/19/KD

 We hereby declare and accept that if we withdraw or modify our bid during the period of validity, or if we are awarded the contract and we fail to sign the contract, or fail to submit the performance security before the deadline defined in the NIT, we agree for suspension for a period of TWO years from participating in GeM and in any tender of your Institute which shall be binding on us and we shall not appeal against the same.

Date: Sign of Authorized Signatory

 Name:

 Designation:

 Seal:

 **Annexure ‘C’**

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

 Date:

 To, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sub: Acceptance of Terms & Conditions of Tender.

 Tender Reference No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Tender / Work: - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I/We have read the General and Special Terms and Conditions of the contract given above. I /We agree to abide by them.

1. 1. I/ We have downloaded / obtained the tender document(s) for the above mentioned ‘Tender/Work’ from the web site(s) namely: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as per your advertisement, given in the above-mentioned website(s) and I/We have not tampered /modified the tender documents in any manner. In case the same is found tampered/ modified, I/We understand that my/our offer shall be summarily rejected and I/We are liable to be banned from doing business with HBCH/MPMMCC, Varanasi and/or prosecuted as per laws.

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_\_\_ to \_\_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc..,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by our Firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

 Signature of the bidder and seal

 Name of authorized person

& Address for correspondence

Tel/ Mobile No.

**Annexure ‘D’**

**VENDOR CAPABILITY FORM (APPLICATION)**

Ref: Tender No:                                                                                  Date:

|  |  |
| --- | --- |
| 1 Name of the Item / Work  |  |
| 2. Due Date of the submission of the tender. |  |
| 3. Receipt No. for EMD Amount and  Date  |  |
| 4. Name / Title of the Bidder |  |
| 5. Full Address (recent)                         |  |
|  |
|  |
| E-Mail (recent) |
| Tel. No & Mobile No. (recent) |
| Fax (recent) |
| 6.    Name of the person authorized to deal / undertake business for and on behalf of the bidder |  |
|  |
|  |
|                          | Tel. No & Mobile No. **(Recent)** |
| Fax **(Recent)** |
| E-Mail (**Recent)** |
| 7. Legal entity of the bidder whether Firm / Society / Company / Other entity |  |
| a.       Registration No. |    b.  Authority with whom registered |
| c.       License No. granted by                                                for  |
| 8.   Main business of the bidder whether Manufacturer, Business Distributor, Wholesale Dealer, Retail trader or Service Agent |  |
|  |
|  |
|  |  |
| 9.  Authorized Area of operation in India |  |
|  |
| 10.  Name of the Principal Organization / Company for and on behalf working in India |  |
|  |
|  |
| 11. Origin of the Principal Organization / Company |  |
| 12.  Address of the Principal Organization / Company                         |  |
|  |
|  |
| Tel. No. & Mobile No.  |
| Fax |
| E-Mail   |
| 13.  Name & Address of the Bankers along with Bank Account No. and IFSC code of the bidders. |  |
|  |
|  |
| 14.  Authority / Delegation / License No. & Date granted by the principal to the representative bidder        |  |
|  |
| 15.  PAN No.         |  |
| 16.    Registration No. granted by GST |  |
| 17.    GST/CGST/SGST NO.  |  |
| 18. HSN code of the product |  |
| 19.    Import / Export Code No. |  |
|          License No. for import |  |
| 20.    No. of manpower employed by the bidder | a. Scientific                      b. Technical |
| c. Administrative             d. Finance |
|  |  |
| 21.    Support facility equipment No. |  |
| 22.    Experience of the bidder in dealing with the tendered item. Tenderer must have similar job done in the line of business / experience with 3 to 5 years will be considered |  |
|  |
|  |
| 23.    Whether supply of any item / service to MPMMCC/HBCH in past; if yes indicate the Purchase Order No. & Date |  |
|  |
|  |
|  |
| 24.    Any other relevant information for submission  |  |
|  |
|  |

Certified that the above information is correct & true to the best of my knowledge and belief. Nothing has been concealed and fabricated and in case any information is found incorrect.  I, the under signatory will be personally responsible.

**Name of authorized person for bidder with seal**

**Signature**

# Annexure – I

#  PART I – TECHNICAL BID

**TENDER No. HBCH/MPMMCC/OT/19/KD**

If the tenderer is not capable of quoting particular item tenderer should clearly mention in the Technical bid in the compliance report. For the cases where in the compliance report if the tenderer not mentioned anything then management is free to presume that it is inclusive of the cost quoted by the tenderer.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Item Description** | **Qty.** | **Item Offered /Quoted****(Yes/No)** | **Dully filled Technical Compliance sheet for technical specification as per Annexure A submitted (Yes/No)** |
| **1** | Blanket Mink | 30 |  |  |
| **2** | Curtain | 1042 |  |  |
| **3** | Double Bed Sheet | 14 |  |  |
| **4** | Bed Sheet Single | 816 |  |  |
| **5** | Pillow-1 | 14 |  |  |
| **6** | Pillow-2 | 700 |  |  |
| **7** | Bed Side Runner | 18 |  |  |
| **8** | Door Mat-1 | 100 |  |  |
| **9** | Door Mat-2 | 700 |  |  |
| **10** | Bucket & Mug | 792 |  |  |
| **11** | Cloth Stand | 415 |  |  |
| **12** | Electric Kettle | 15 |  |  |

Note: Please quote only YES OR NO for the offered item & do not quote the prices in the technical Bid and in case the price is quoted in the Technical Bid the said offer will be summarily rejected.

Submission of technical compliance sheet & product details for offered item/s as per Annexure A for respective “Furnishings Items “is mandatory for consideration & Technical evaluation of the offer.

**Please furnish the following details in the given proforma.**

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **Documents/Details** | **Compliance****(Details & Yes/No)** |
| **1** | Bid Security Declaration (as per format at Annexure B)  | Copy Enclosed …………………………………… Yes/No |
| **2.** | Bidder Category i.e. Manufacture /Distributor /Dealer / Trader/Supplier **relevant document should be Submitted.** | ………………………………………………………….Copy Enclosed …………………………………… Yes/No |
| **3** | Copy of PAN, duly signed & stamped.  | ) PAN No…………………............................... ii) Copy of Certificate Enclosed …………..Yes/No |
| **4** | Copy of GST Registration Certificate, duly signed & stamped, clearly mentioning the GSTIN number.  | i) Registration No…………………............................... ii) Copy of Certificate Enclosed …………..Yes/No |
| **7** | Manufacturer Authorization letter is to be furnished with the tender if authorized dealer of the reputed manufacturer is participating in the tender on behalf of Original Manufacturer.  |  |
| **9** | Evidence for supply/sale of similar nature of items government hospital / reputed private hospital/ reputed organizations for similar nature of items in the last one years. | Enclosed ……………………………………………. Yes/No |
| **10** | Tender Acceptance Letter in the format enclosed at Annexure-C | Enclosed ……………………………………………. Yes/No |

Certified that the above information is correct & true to the best of my knowledge and belief.  In case any information is legal suppressed, and /or found false and incorrect, the under signatory will be personally responsible for the consequences, and that the tender is liable to be rejected summarily without assigning any reason.

**Signature of the Bidder and Seal**

**Annexure -II**

**PART II (COMMERCIAL BID)**

**TENDER No. HBCH/MPMMCC/OT/19/KD**

\*The details of the price the equipment should be quoted in Part II of the tender in a **separate sealed envelope**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Items Description /specification** | **Required****Qty.** | **Unit Rate (Basic Price)****(INR)** | **GST %****& GST Value****(INR)****& HSN Code** | **TOTAL Unit Price****(INR)** |
| **1** | Blanket Mink | 30 |  |  |  |
| **2** | Curtain | 1042 |  |  |  |
| **3** | Double Bed Sheet | 14 |  |  |  |
| **4** | Bed Sheet Single | 816 |  |  |  |
| **5** | Pillow-1 | 14 |  |  |  |
| **6** | Pillow-2 | 700 |  |  |  |
| **7** | Bed Side Runner | 18 |  |  |  |
| **8** | Door Mat-1 | 100 |  |  |  |
| **9** | Door Mat-2 | 700 |  |  |  |
| **10** | Bucket & Mug | 792 |  |  |  |
| **11** | Cloth Stand | 415 |  |  |  |
| **12** | Electric Kettle | 15 |  |  |  |

Note:

1. The quoted rate should be FOR: Destination i.e. for supply of items up to Stores, HBCH/MPMMCC, Varanasi
2. This is a fixed price tender. Any request for rate revision till currency of Contract shall not be considered.
3. The currency of all quoted rates shall be in Indian Rupees. All payment shall be made in Indian Rupees.
4. The Price Bid shall contain price for supply at HBCH/MPMMCC, Varanasi along with mentioning complete breakup i.e. Basic Price, applicable GST along with HSN Code, as per the format at Annexure –II (Price Bid).

(If zero ‘0’ OR ‘– ‘is quoted in GST Column; Basic Price would be deemed to be including supply & Installation (if applicable) and GST.

**Signature of the Bidder and Seal**